

**Job Description****Code:- Site Engineer****Position****Site Engineer (Mechanical / Civil / Electrical)****Role Purpose**

Site Engineers perform a Technical, Contractual, Organizational and Supervisory role at Sites for the Power Projects. Site Engineer will work as a part of the Site Management Team, sharing responsibility for Construction Management, Site Organization and Supervision of activities including material and human resources.

**Key Activities**

- Checking the drawings and details and ensure that the approved documents are in conformity with site conditions. Report any problems / issues to the Engineering department
- Day to day management of site including supervising and monitoring the site labor force and monitoring the work of any sub-contractors / EPC contractors
- Daily reporting to the Site Manager regarding the progress achieved at site and also indicates the actual status against the planned activities. Report site issues which need special / immediate attention of management
- Monitor and ensure that all the site works are carried out as per the Approved Quality Requirements as defined. Ensure that all site works are performed in conformance to the Safety, Health and Environment (SHE) Policy
- Material Management at site
- Coordinate amongst various contractors and ensure that the works are carried out smoothly
- Manage site expenses and reports
- Routine site office activities including report keeping, document control, etc.
- Maintain Liaison with local authorities (if directed by Site Manager)
- Participate in Site Training program conducted by EPC Contractor regarding O&M of the plant
- Any other activity as directed by Site Manager

**Critical Exposure Areas**

- Good exposure of Construction Management and Planning tools.

- Well versed with Quality Control and SHE Requirements.
- Dealing with Utilities, EPC Contractors, Manufacturers of Power plant equipment in Indian and international market.

**Reporting Structure**

To Site Manager

**Qualification**

Degree in Engineering (Civil/Electrical/Mechanical)

**Experience**

2-5 Years minimum